

## SUGGESTED GUIDELINES & PROTOCOLS FOR ROTARY CLUBS

In an effort to assist the Rotary Clubs of our District, we are providing the following **Suggested Guidelines & Protocols** as we prepare and adjust for the "New Normal" following this pandemic. We do expect all Rotary Clubs to implement these or some similar guidelines and protocols.

In addition to the Suggested Guidelines and Protocols, CLUBS AND OUR DISTRICT WILL FOLLOW GOVERNMENT GUIDELINES AND RECOMMENDATIONS.

Please review the Suggested Guidelines and Protocols for the Rotary Clubs in Rotary International District 6990 and advise us of any questions or comments.

## COVID-19 INFORMATION LINKS

CENTERS FOR DISEASE CONTROL (CDC)

FL DEPARTMENT OF HEALTH

BAHAMAS MINISTRY OF HEALTH

WORLD HEALTH ORGANIZATION

ROTARY INTERNATIONAL COVID-19 INFO.



Rotary International and Rotary District 6990 are closely monitoring the pandemic of COVID-19, the illness caused by the novel coronavirus, and continuously assessing the potential impact on Rotary operations, events, and members. Your health and safety are always our top priorities. Read below for information on Rotary activities that may be affected, in addition to suggested guidelines and protocols for your club.

As this is a rapidly evolving situation, all guidance here is to be considered in light of the most recent orders of local, state and federal government. If governmental guidance is more stringent, follow the governmental orders.

Reliable sources of COVID-19 information include the CDC, FDH and WHO, which are linked on the front cover.

it is important during this difficult time that we take care of our Rotary Club members and effectively serve our communities. We are confident with the ingenuity of Rotarians, we can do that!

Please continue to invite potential members to your club. After all, one of the benefits of being a Rotarian is the support of our members. We all need the Rotary community and fellowship now.





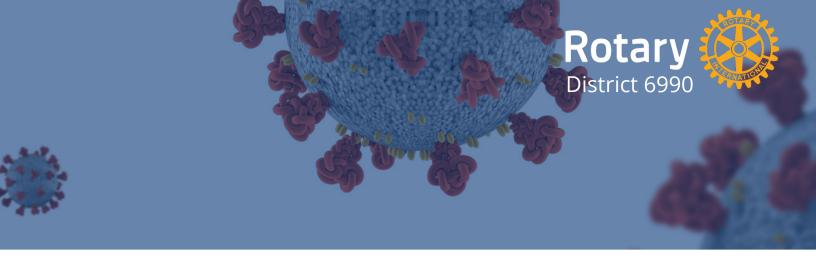
- Arrange to continue holding the club meetings virtually until further notice.
- Once in-person meetings are scheduled, it is recommended to host one (1) per month and the other meetings remain virtual meetings for a period of time.
- The in-person club meetings should be arranged to enable club members and others not attending the in-person meeting to attend virtually via live streaming.
- Confirm that in-person club meetings and events follow local government recommendations.
- Confirm that your meeting venue is open and available for the in-person meeting
- Determine if the meeting venue has their own regulations and/or restrictions
  pertaining to group meetings. (For example: some venyes may not allow for
  groups of more than a set number of individuals to meet and/or require that
  individuals be required to be seated at least six (6) feet apart.)
- No in-person club meetings or events will be considered mandatory for any Rotary club member that is uncomfortable attending any in-person club meetings and/or attendance is excused without requiring any reason.
- It is recommended that no food or beverage be provided during this initial three
   (3) month period. If it is determined that food and beverages will be provided, additional guidelines and protocols need to be established prior to arranging for in-person meetings and events, as that conflicts with requiring masks.



## SUGGESTED PROTOCOLS

- All club meetings should be identified as "in-person" or a Zoom meeting for clarification.
- Masks should be worn at all in-person club meetings and events.
- Hand sanitizer should be provided at all in-peron club meetings and events.
- Temperatures should be taken of all attendees at all in-person club meetings and events.
- The club meeting greeter needs to be prepared to advise any guests of these protocols.
- All attendees of in-person club meetings are required to sign-in and accept the new established waiver of liability. NOTE: Beginning July 1st the insurance coverage provided by Rotary International for clubs and districts may not cover COVID-19 related liabilities.
- Request that no personal contact occur between members, including shaking hands, hugging, kissing, etc.
- The Rotary meeting speaker(s) should be provided a "no contact" buffer of six
   (6) feet or more.
- No singing should be conducted, as that could expose some to the virus.
- Passing items, including containers for Happy Dollars, should be restricted or precautions established.
- If a member becomes ill, they must notify the club officers and these officers must notify all attendees.

NOTE: The overriding guideline and protocol is solely for the health and safety of our Rotary club members, and this is required to be the primary focus.



Please be advised that the District will continue to host meetings and events virtually and will not be hosting any in-person meetings and events until further notice.

Contact your Area Governor with any additional questions or comments.

